

Minutes of the proceedings of the Mayor and Board of Aldermen of the Town of Gueydan, Louisiana, taken at regular meeting held Tuesday, July 7, 2026, at 6:00 o'clock P.M.

The Mayor and Board of Aldermen of the Town of Gueydan, Louisiana met in regular session with Mayor Pro-tempore John Laseter presiding and the following Aldermen present:

Present: EFREM LIVINGSTON, JOHN LASETER,
LAUREL PORTIE' & ANITA DUPUIS

Absent : JASON SUIRE

Public Comment on any item on agenda (3 minutes per person)

Motion was made by LAUREL PORTIE', seconded by ANITA DUPUIS, and carried, that in as much as each member of the Board of Aldermen received a copy of minutes taken at Regular Meeting of June 2, 2026, that the reading of said minutes be dispensed with and same be adopted as written with the exception of meeting being presided by Mayor Pro-tempore John Laseter

Motion by LAUREL PORTIE', seconded by EFREM LIVINGSTON, and carried, that the reports of the Bookkeeper and Tax Collector along with the discussion of budget to actuals be approved as filed.

LAMP interest was presented. No motion or second was made.

Motion by EFREM LIVINGSTON, seconded by LAUREL PORTIE' and carried that the following transfer, on the date, and amount from fund is hereby ratified and approved:

To General Fund: June 08, 2026	Utility Fund	\$30,000.00
To General Fund: June 05, 2026	Utility Fund	\$ 7,241.64
To General Fund: June 15 ,2026	Sales Tax	\$13,283.30
To Utility Fund: June 06, 2026	Sales Tax	\$ 1,757.75

Motion by EFREM LIVINGSTON seconded by LAUREL PORTIE' and carried to approve the billing adjustments in the amount of \$315.02 for the month of June 2026.

Rob Carter, representing the firm Kolder, Champagne, Slaven & Co., gave the annual audit report for the year ending December 31, 2025. After a brief discussion motion by LAUREL PORTIE', seconded by EFREM LIVINGSTON to accept the Audit Report for the year ending December 31, 2025.

The following resolution was offered by LAUREL PORTIE', seconded by EFREM LIVINGSTON and carried:

RESOLUTION 5-2026

BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Gueydan, Gueydan, Louisiana, that the Governing Authority does hereby accept the year 2025 audit report from auditors, Kolder, Slaven & Co., LLC as presented at this regular meeting July 7, 2026.

This resolution having been submitted to a vote; the vote thereon resulted as follows:

YEAS: EFREM LIVINGSTON, LAUREL PORTIE', & ANITA DUPUIS

NAYS : NONE

ABSTAIN: NONE

ABSENT: JASON SUIRE

And the resolution was declared adopted on this 7th day of July 2026.

S/Roxanna Richard
Clerk

S/John Laseter
Mayor Pro-Tempore

Since Notice has been published in the Town's Official Journal that a Public Hearing would be held to consider the adoption of the Ordinance "AN ORDINANCE REGULATING THE USE OF ALL TERRAIN VEHICLES AND SLOW-MOVING VEHICLES IN THE TOWN OF GUEYDA" presented, and there being no opposition voiced for or against Mayor Pro-Tempore John Laseter closed the public hearing.

The following Ordinance was offered by LAUREL PORTIE' seconded by EFREM LIVINGSTON and carried:

ORDINANCE 2026-3

AN ORDINANCE REGULATING THE USE OF ALL TERRAIN VEHICLES AND SLOW-MOVING VEHICLES IN THE TOWN OF GUEYDAN

Definitions.

DOTD means the Department of Transportation and Development.

Driver means every person who drives or is in actual physical control of a vehicle.

All-Terrain Vehicles (ATV'S) and Slow-moving Vehicles (SMV'S) are defined as electric or gas motorized pleasure vehicles that do not exceed 25 miles per hour on a straight and level surface.

Highway means the entire width between the boundary lines of every way or place of whatever nature publicly maintained and open to the use or the public use for the purpose of vehicular travel, including bridges, causeways, tunnels and ferries; synonymous with the word "street"/

Local municipal authority means every council, commission, or other board given the authority by the constitution and laws of this state to govern the affairs of the municipality.

Motor vehicle means every vehicle which is self-propelled but excluding a motorized bicycle. "Motor Vehicle" shall also include a "low-speed vehicle" which is a four-wheeled, electric-powered vehicle with a maximum speed of not more than 25 miles per hour and is equipped with the minimum motor vehicle equipment appropriate for vehicle safety as required in this division. All mandatory speed limits in Gueydan must be followed.

Municipality means the incorporated village, town or city created under the authority of the constitution or laws of this state.

Operator means every person, who drives or is in actual physical control of a motor vehicle upon a highway or who is exercising control over or steering the vehicle being towed by a motor vehicle.

Owner means a person who holds a legal title to a vehicle or in the event a vehicle is the subject of an agreement for the conditional sale, lease, or transfer of possession thereof with the right of purchase upon the performance of the conditions stated in the agreement, with the right of immediate possession in the vendee, lessee, possessor, or in the event such similar transaction is had by means of mortgage and the mortgagor of a vehicle is entitled to possession, then the conditional vendee, lessee, possessor, or mortgagor shall be deemed the owner for the purpose of this chapter.

Police officer means every officer authorized to direct or regulate traffic or to make arrests for violations of traffic regulations.

Private road or driveway means every way or place in private or place in private ownership and used for vehicular travel by the owner and those having express or implied permission from the owners, but not by other persons.

Right-of-way means the privilege of the immediate use of the highway.

Roadway means that portion of a highway improved, designed, or ordinarily used for vehicular traffic, exclusive of the shoulder. A divided highway has two or more roadways.

Shoulder means the portion of the highway contiguous with the roadway for accommodation of stopped vehicles, for emergency use, pedestrian use, mobility aid use or bicyclists when other accommodations are not available, and for later support of base and surface.

Sidewalk means that portion of the highway between the curb lines, or the lateral lines of a highway, and the adjacent lines, intended for the use of pedestrians.

State maintained highway means any highway in this state which is contained in the state highway system as defined by law or which is maintained by the department.

Street means the entire width between the boundary lines of every way or place of whatever nature publicly maintained and open to the use of the public or purpose of vehicular travel, including bridges, causeways, tunnels, and ferries, synonyms with the word “highway”.

Traffic means pedestrians, vehicles, and other conveyances either singly or together while using any highway for purposes of travel.

Traffic control device means all signs, signals, markings, and devices, not inconsistent with this chapter, places or erected by authority of a public body or official having jurisdiction, for the purpose of regulating, warning, or guiding traffic.

Traffic control signal means a type of highway signal, manually, electrically or mechanically operated, by which traffic is alternately directed to stop and permitted to proceed.

Vehicle means every device by which persons or things may be transported upon a public highway or bridge except devices by human power or used exclusively upon stationary rails or tracks. A bicycle or ridden animal shall be a vehicle, and a trailer or semitrailer shall be a separate vehicle.

Rules and Regulations

- (a) This division allows for the operation of ATV's and SMV's on public streets, roads, pathways and at designated highway crossings and paths within the Town of Gueydan jurisdiction and authorized by RS 32:299.3 enacted by the Legislature of Louisiana.
- (b) This division pertains to ATV's and SMV's as defined herein only. This division does not pertain to the operation lawn mowers, tractors, or four-wheelers, or any other conveyance, other than those described herein. Those as listed above are not allowed.
- (c) All Terrain Vehicles and Slow moving Vehicles, hereinafter referred to as “ATV's and SMV's” are not generally designed to be operated and used on public streets, roads, paths, or highways. The Town of Gueydan by adopting this division is no way endorsing, nor is it advocating the use of ATV's and SMV's on the public streets, road, paths, or highways within its jurisdiction.
- (d) By adopting the ordinance from which this division is derived, the Town of Gueydan is merely regulating the operation of such vehicles by addressing public safety issues and concerns. All operators and passengers of ATV's and

SMV's , which operate within the Town of Gueydan's jurisdiction, do so at their own risk and peril.

- (e) This division does not imply the operation of these vehicles on said streets, roads, paths, and highways, is safe or advisable, even if done so in compliance with this division. All operators of said vehicles, and their passengers, must be observant of, and attentive to, the safety of themselves, motorists, pedestrians, bicyclists, and the personal and real property of others.
- (f) The Town of Gueydan has no liability, under any theory of liability, for permitting the operation of ATV's and SMV's on streets, road, paths, or highways under its jurisdiction as allowed by Louisiana General Statutes and special legislation granted by the Louisiana State Legislature but governed by this division.
- (g) Defense release, indemnity, and hold harmless agreement: as provided in Code of Ordinances Section 98-12 of the Town of Gueydan Code of Ordinances, any person or persons, operating or riding, ATV's and SMV's on the streets, roads, paths, or designated highway crossings under jurisdiction of the Town of Gueydan does so at his or her own risk and peril, and must operate said vehicles with due regard for the safety and convenience of other motor vehicles, bicyclists, and pedestrians.
- (h) The ATV or SMV owner and registrant must sign a release from liability for the Town of Gueydan which is as follows: The undersigned owner and registrant hereby agrees to indemnify, defend, and hold the Town of Gueydan, its officers, agents, servants, employees, assistants, legal representatives and their heirs, executives, executors, administrators, and assigns, completely harmless from and against any and all liabilities, losses, suits, claims, judgements, fines, or demands arising by reason of injury or death of any person or damage to any property, including all reasonable costs of investigation and defense thereof, including but not limited to attorney fees, court costs, and expert fees, of any nature whatsoever arising out of an incident to the acts or omissions of the owner and registrant, its officers, agents, employees, contractors, subcontractors, subleases, licensees, invitees, or any third persons in the use of the owner's and registrant's ATV or SMV, regardless of where the injury, death, or damage may occur.
- (i) ATV's and SMV's may be operated on streets, roads, paths, and designated paths within the Town of Gueydan in accordance with the rules and regulations.
- (j) Before ATV's and SMV's can be operated on the designated streets, roads, pathways, or highways within the jurisdiction of the Town of Gueydan, the owners thereof must purchase and maintain liability insurance in at least the minimum amount required by the State of Louisiana for a licensed motor vehicle which policy insurers against personal injury and property damage of any nature, relative to the operation of said vehicles. Proof of insurance must be provided to the Gueydan Police Department at the time of application of a permit to operate said vehicles.
- (k) Any person who operates ATV's or SMV's in the Town of Gueydan takes full responsibility for all liability associated with the operation of said vehicles. Any person who rides or sits as a passenger on a ATV or SMV in the Town of Gueydan takes full responsibility for all liability associated with the "riding on" or the "sitting on" of said vehicle.
- (l) A person who operates a ATV or SMV on the streets, roads, pathways, or designated highway paths within the Town of Gueydan jurisdiction shall hold a valid driver's license issued by the State of Louisiana, and said operator

shall have driver's license proof on their person at all times while operating said vehicles and proof of insurance.

- (m) ATV's and SMV's may only be operated during daylight hours, between sunrise and 10 p.m.
- (n) ATV's or SMV's may only cross or drive on State Highway 14 pathways clearly marked by Louisiana DOTD. ATV's or SMV's are not allowed to travel down State Highways or in their right-of-ways.
- (o) These crossing will not be available unless or until the State approves any crossing and have posted their signs for ATV or SMV crossings.
- (p) ATV's and SMV's may not be operated during inclement weather, when visibility is reduced or impaired by weather, fog, or other conditions or at any time when there is insufficient light clearly to see a person or a vehicle on the roadway at a distance of 500 feet.
- (q) ATV's and SMV's must be equipped with a rear vision mirror on the exterior of the driver's side, and a mirror on the passenger side or an interior mirror capable of providing the operator with a 100 feet clear rear sight picture.
- (r) ATV's and SMV's must be equipped with efficient brakes, reliable steering apparatus, red reflector warning devices-front and rear turn signals, and safe tires.
- (s) ATV's and SMV's must be equipped with front and rear turn signals, head lights and brake lights.
- (t) Any person who operates ATV's and SMV's within the Town of Gueydan jurisdiction must adhere to all State of Louisiana traffic laws, and all laws governing the use of, or the possession of, alcoholic beverages and controlled substances.
- (u) ATV or SMV operators must always yield the right-of-ways to pedestrians and overtaking vehicles.
- (v) All passengers, including children, must be properly seated while the ATV or SMV is in motion and shall not be transported in a negligent manner. The maximum number of persons on a ATV or SMV shall be two person per seat.
- (w) ATV's or SMV's shall not be operated on any town sidewalks, unless otherwise designated by the Chief of Police.

Permits, Application, and Revocation

- (a) All ATV's and SMV's operated within the Town of Gueydan's jurisdiction must display on the left side of the front bumper, a valid "permit of operation" sticker issued by the Town of Gueydan Police Department.
- (b) The non-refundable annual fee for said sticker shall be set at \$50.00 each year. There will be a one-time notary fee per vehicle when vehicle is registered and said fee will be used for the implementation and maintenance of this privilege. The permit sticker must be renewed annually on March 1st of each year. The Chief of Police or their designee shall have the right to refuse to issue and/or revoke any permit sticker and may remove said sticker from any ATV or SMV at any time and for any reason that he, or she, feels is appropriate to ensure the safety and well-being of the citizens and the motoring or pedestrian traffic of the Town of Gueydan.
- (c) Any person wishing to make application for a "permit of operation" for ATV's or SMV's shall complete the required application form distributed for the Town of

Gueydan Police Department by the Town Clerk and shall pay the Town Clerk the annual non-refundable registration fee at the time of application.

- (1) The fee must be paid even if a “permit of operation” is denied or revoked by the Chief of Police or their designee.
- (d) *Permit Application Form.* The application form shall include the full name, address, and telephone number of the applicant; the applicant’s date of birth; the applicant’s driver’s license information to include state of issuance and the driver’s license number (a photocopy of the applicant’s driver’s license shall be attached to the application form); the name of the applicant’s insurance company and the applicant’s insurance policy number along with the date of expiration of said policy; the date of application; and the applicant’s signature attesting to his or her reading and understanding of the Town of Gueydan’s Ordinance governing the operation of the ATV’s or SMV’s, within the Town of Gueydan.
- (e) Any “permit of operation” may be revoked by the Chief of Police or designee if there is any evidence of material misrepresentation made in the permit application, if liability insurance has been revoked, suspended, expired, or is no longer in effect, or if there is any evidence that the permitted cannot safely operate an ATV or SMV.
- (f) A permit shall be revoked by the Chief of Police or their designee if it is found that the operator, or any person that the operator allows to operate said vehicle, driver’s license has been suspended, revoked or has expired.
- (g) The Chief of Police or their designee shall issue a “notice of revocation”: in the event that a permit is revoked shall and hand deliver said revocation notice to the permit holder, of the Chief of Police may send said notice by certified mail to the address of the applicant. The revocation shall be effective immediately upon hand delivery or three days after mailing by certified mail.
- (h) Any person who violates any section or part of this article or fails to comply with any section or part of this article shall be held responsible for an infraction and shall be required to pay a penalty in the amount of \$100.00.

This Ordinance having been considered Section by Section, and submitted to a vote upon the whole, the vote thereon resulted as follows:

YEAS: EFREM LIVINGSTON, LAUREL PORTIE & ANITA DUPUIS

NAYS: NONE

ABSTAIN: NONE

ABSENT: JASON SUIRE

And the Ordinance was therefore declared adopted on the 7th day of July 2026.

S/Roxanna Richard
Clerk

S/John Laseter
Mayor Pro-Tempore

**VERMILION PARISH
LOUISIANA**

RESOLUTION NO. 6-2026

A RESOLUTION FOR THE TOWN OF GUEYDAN

2026 HAZARD MITIGATION GRANT PROGRAM

WHEREAS the VERMILION PARISH OHSEP recognizes the threat that natural hazards pose to people and property in VERMILION PARISH

WHEREAS the VERMILION PARISH OHSEP has prepared a multi-hazard mitigation plan, hereby known as 2026 HAZARD MITIGATION GRANT PROGRAM in accordance with the Disaster Mitigation Act of 2020; and

WHEREAS THE 2026 HAZARD MITIGATION GRANT PROGRAM identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in VERMILION PARISH from the impact of future hazards and disasters; and

WHEREAS adoption by the TOWN OF GUEYDAN demonstrates their commitment to hazard mitigation and achieving the goals outlined in the 2026 HAZARD MITIGATION GRANT PROGRAM.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN OF GUEYDAN, LOUISIANA adopts the 2026 HAZARD MITIGATION PROGRAM.

ADOPTED by a vote of 4 in favor and 0 against, 1 absent and 0 abstaining, this 7th day of July 2026.

By:

ATTEST BY: S/Roxanna Richard
Roxanna Richard, Clerk

APPROVED AS TO FORM BY: S/John Laseter
John Laseter, Mayor Pro-Tempore

RESOLUTION NO. 7-2026

**A RESOLUTION DESIGNATING THE MUNICIPAL CLERK AS THE
MUNICIPALITY’S AUTORIZED REPRESENTATIVE FOR THE PURPOSES
OF
OBTAINING VOTING CREDENTIALS AND CASTING THE
MUNICIPALITY’S
VOTE AT THE ANNUAL BUSINESS MEETING OF THE LOUISIANA
MUNICIPAL
ASSOCIATION; AND OTHERWISE PROVIDING WITH RESPECT THERETO.**

WHEREAS, the Town of Gueydan is a municipal corporation and member in good standing of the Louisiana Municipal Association (“LMA”); and

WHEREAS, Article II of the Constitution of the Louisiana Municipal Association provides that every member corporation shall be entitled to one vote in the Association; and

WHEREAS, Article II further provides the Mayor or Chief Executive Officer shall be the official representative of the member corporation and shall cast its vote in accordance with the wishes of a majority of the governing body of said municipality who are present; and

WHEREAS, Article II further provides that if the Mayor or Chief Executive Officer is not present at any meeting of the Association at which a vote is taken or if present fails or refuses to act in accordance with the wishes of the majority of the governing body, then the vote of the

municipality shall be case by “any other official of the member corporation who has been designated to act in his stead by majority of the governing body of said municipality,” and

WHEREAS, Louisiana law recognizes municipal clerks as municipal officers/officials by providing for the appointment of the clerk under La. R.S. 33:386, identifying the clerk among municipal officers under La. R.S. 33:404.1, and assigning statutory municipal duties to the clerk under La. R.S. 33:421 *et.seq.*,, and further recognizes the appointed municipal clerk as a “public officer” in La. R.S. 42:1; and

WHEREAS, the Board of Aldermen/Council desires to expressly designate the Municipal Clerk of the Town of Gueydan as the municipal official authorized to obtain voting credentials and, as necessary, cast the municipality’s vote at the LMA Annual Business Meeting in accordance with Article II of the LMA Constitution.

NOW, THEREFORE, BE IT RESOLBED by the Board of Aldermen/Council of the Town of Gueydan, Louisiana in regular session duly convened, that:

SECTION 1. The Town of Gueydan hereby designates its Municipal Clerk, Roxanna Richard, as an official of the municipality authorized to obtain, pick up, sign for, and received the municipality’s voting credentials for the 2026 Louisiana Municipal Association Annual Convention and Annual Business Meeting.

SECTION 2. Pursuant to Article II of the LMA Constitution, the Town of Gueydan hereby designates Municipal Clerk Roxanna Richard as the municipal official authorized to act in stead of the Mayor/Chief Executive Officer for the purposes of casting the municipality’s vote at the 2026 LMA Annual Business Meeting if the Mayor/Chief Executive Officer is not present, or if the Mayor/Chief Executive Officer does not personally cat the municipality’s vote.

Section 3. The designation herein is intended to constitute the designation of the governing body required by Article II of the LMA Constitution for an official of the municipality, other than the Mayor/Chief Executive Officer, to cast the municipality’s vote.

Section 4. The Municipal Clerk shall cast the municipality’s vote in accordance with the wishes of a majority of the governing body members present, if any such governing body members are present and communicate such wishes at the time of the vote. In the absence of such contemporaneous direction, the Municipal Clerk is authorized to cast the municipality’s vote in accordance with any prior instruction or authorization of the governing body, and otherwise in the best interest of the municipality.

Section 5. The Mayor, Municipal Clerk, and any other appropriate municipal officer or employee are hereby authorized to execute any credentials form, letter, certification, or other document necessary or appropriate to effectuate the purpose of this Resolution.

THUS DONE AND ADOPTED BY VOTE OF THE Board of Aldermen/Council of the Town of Gueydan, Louisiana on this 7th day of July 2026

YEAS : EFREM LIVINGSTON, LAUREL PORTIE’ & ANITA DUPUIS

NAYS: NONE

ABSENT: JASON SUIRE

ABSTAIN: NONE

S/John Laseter
Mayor Pro-Tempore

ATTEST:

S/Roxanna Richard
Municipal Clerk

Mayor Pro-Tempore John Laseter requested to be on the agenda to address cost saving ideas.

Motion by LAUREL PORTIE seconded by ANITA DUPUIS and carried to amend Ordinance No. 2022-4 titled AN ORDINANCE AMENDING CHAPTER2, ARTICLE I, SEC. 2-3 OF THE CODE OF ORDINANCES OF THE TOWN OF GUEYDAN, LOUISIANA, ENTITLED “COMPENSATION OF OFFICERS”. Said ordinance will be presented for introduction at the meeting of August 11, 2026.

Ms. Christi Felder has requested to be on the Feral Cat Issues in Gueydan however, she was not able to attend the meeting.

Mr. Timothy Campbell informed those present that on April 17, 2027 the first annual Bar-b-que festival will be held in Gueydan.

There being no further business to come before the meeting thereupon motion by LAUREL PORTIE’ seconded by ANITA DUPUIS and carried the meeting thereupon adjourned at 6:29 P.M. o’clock P.M. on this 7th day of July 2026.

S/Roxanna Richard
Clerk

S/John Laseter
Mayor Pro-Tempore