

Minutes of the proceedings of the Mayor and Board of Aldermen of the Town of Gueydan, Louisiana, taken at regular meeting held Tuesday July1, 2025 at 6:00 o'clock P.M.

The Mayor and Board of Aldermen of the Town of Gueydan, Louisiana met in regular session with Mayor Jude Reese presiding and the following Aldermen present:

Present: EFREM LIVINGSTON, JOHN LASETER,
LAUREL PORTIE', & ANITA DUPUIS

Absent : JASON SUIRE

Public Comment on any item on agenda (3 minutes per person)

Motion was made by JOHN LASETER, seconded by LAUREL PORTIE' and carried, that in as much as each member of the Board of Aldermen received a copy of minutes taken at Regular Meeting of June 3, 2025, that the reading of said minutes be dispensed with and same be adopted as written.

Motion by JOHN LASETER, seconded by LAUREL PORTIE', and carried, that the reports of the Bookkeeper and Tax Collector along with the discussion of budget to actuals be approved as filed.

LAMP interest was not available at the time of this meeting.

Motion by JOHN LASETER, seconded by LAUREL PORTIE' and carried that the following transfer, on the date, and amount from fund is hereby ratified and approved:

To General Fund:	June 06, 2025	Utility Fund	\$20,000.00
	June 11, 2025	Utility Fund	\$10,000.00
	June 16, 2025	Utility Fund	\$20,000.00

Motion by JOHN LASETER seconded by LAUREL PORTIE and carried to approve the billing adjustments in the amount of \$431.73 for the month of June 2025.

Rob Carter, representing the firm Kolder, Champagne, Slaven & Co., gave the annual audit report for the year ending December 31, 2024. After a brief discussion motion by JASON SUIRE, seconded by JOHN LASETER to accept the Audit Report for the year ending December 31, 2024.

The following resolution was offered by JOHN LASETER, seconded by LAUREL PORTIE' and carried:

RESOLUTION 3-2025

BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Gueydan, Gueydan, Louisiana, that the Governing Authority does hereby accept the year 2022 audit report from auditors, Kolder, Slaven & Co., LLC as presented at this regular meeting July 1, 2025.

This resolution having been submitted to a vote; the vote thereon resulted as follows:

YEAS: EFREM LIVINGSTON, JOHN LASETER,
LAUREL PORTIE', & ANITA DUPUIS

NAYS: NONE

ABSTAIN: NONE

ABSENT: JASON SUIRE

And the resolution was declared adopted on this 1ST day of July 2025.

S/Roxanna Richard
Clerk

S/Jude Reese
Mayor

With the audit being completed it was recommended to adjust the capitalization of assets from \$1,000.00 to \$5000.00. Motion by ANITA DUPUIS seconded by JOHN LASETER and carried to adjust the capitalization of assets from \$1,000.00 to \$5000.00.

Mr. Larry Cramer, engineer with Sellers & Associates updated the governing authority on the pump station project and stated the project is complete just waiting on the stock gauge for the finalization of the project. A Change Order in the amount of \$975.78 was presented as well as the 25% match Partial Payment #3 in the amount of \$67,083.23. Motion by JOHN LASETER seconded by LAUREL PORTIE' and carried to approve the change order and partial payment estimate as provided above.

Mr. Cramer also informed the governing authority of the status of the LCDBG Clearance Program and finalization is awaiting approval from the state. It will take approximately two (2) to three (3) weeks for the state to finalize plans.

Motion by JOHN LASETER seconded by ANITA DUPUIS and carried to award the LCDBG Clearance Program Grant to E.B. Feutch.

Mr. Cramer also informed the governing authority on the progress of the LWI Round 2 project. The models and applications are set to be submitted this month. Mr. Cramer also presented a resolution that needs to be adopted concerning the said project.

The following resolution was offered by ANITA DUPUIS seconded by LAUREL PORTIE' and carried:

RESOLUTION

A RESOLUTION GRANTING THE AUTHORITY TO THE MAYOR OF THE TOWN OF GUEYDAN TO SIGN AND SUBMIT ALL NECESSARY DOCUMENTS AND TO ADOPT CERTAIN POLICIES, PLANS & PROCEDURES IN CONNECTION WITH THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

WHEREAS, the Town of Gueydan has been awarded Community Development Block Grant Disaster Recovery Program (CDBG-MIT) funding in the amount of \$1,170,700.00 for the Town of Gueydan Flood Protection Project; and

WHEREAS, this federal CDBG program, which is administered by the Louisiana Division of Administration, Office of Community Development, involves a significant amount of documentation, reporting, along with compliance with other federal regulations, statutes, and procedures; and

WHEREAS, for this Community Development Block Grant Program and any CDBG Programs, the Town of Gueydan desires to comply with these requirements, statutes and procedures.

NOW, THEREFORE BE IT RESOLVED by the Town of Gueydan that the Mayor is hereby authorized to sign and submit any amendments or extension thereof to the Cooperative Endeavor Agreement, all of the necessary reports, studies, plans, certifications, assurances, contracts, change orders, requests for information and any other documents required in connection with this Community Development Block Grant Program:

BE IT FURTHER RESOLOVED that the following attached policies and procedures are hereby adopted for this and any future Community Development Block Grant Program:

- Citizen Complaint Policy
- Contract Administration Policy
- Duplication of Benefits Policy
- Fair Housing Policy
- Section 3 Plan
- Section 504 Communication Policy and Grievance Procedures
- Records Management Policy
- Monitoring Plan
- Language Access Plan for Limited English Proficiency Person

THEREUPON, the above resolution was duly adopted.

Motion by JOHN LASETER, seconded by LAUREL PORTIE’ and carried to introduce an ordinance “AN ORDINANCE AMENDING SUB-CHAPTER 25B, SECTION 25:21 OF THE CODE OF ORDINANCES OF THE TOWN OF GUEYDAN, LOUISIANA, ENTITLED “WATER RATES” IS HEREBY AMENDED TO READ AS FOLLOWS:” A Public Hearing will be held on August 5, 2025 at 5:45 P.M. and presented for final adoption at the regular meeting of August 5, 2025 which meeting begins at 6:00 o’clock p.m.

Open sealed bids for the following surplus equipment: 1997 International Fifth Wheel Trailer (7992) minimum bid \$2,0000.00 and the 2007 Crown Victoria (1952) minimum bid of \$500.00.

Bids were as follows

1997 International Fifth Wheel Trailer (7992) Minimum bid \$2,000.00 - Bid submitted by J.J. Merchant in the amount of \$2,577.77

2007 Ford Crown Victoria (1952) Minimum bid \$500.00 – Bid submitted by J.J. Merchant in the amount of \$577.77

Motion by JOHN LASETER seconded by LAUREL PORTIE’ and carried to accept the bids as presented to J.J. Merchant.

There being no further business to come before the meeting thereupon motion by ANITA DUPUIS seconded by JOHN LASETER and carried the meeting thereupon adjourned at 7:01 P.M. o’clock P.M. on this 1st day of July 2025.

S/Roxanna Richard
Clerk

S/Jude Reese
Mayor