

Minutes of the proceedings of the Mayor and Board of Aldermen of the Town of Gueydan, Louisiana, taken at regular meeting held Tuesday, September 5, 2023, at 6:00 o'clock P.M.

The Mayor and Board of Aldermen of the Town of Gueydan, Louisiana met in regular session with Mayor Jude Reese presiding and the following Aldermen present:

Present: EFREM LIVINGSTON, JOHN LASETER,
LAUREL PORTIE', & ANITA DUPUIS

Absent: JASON SUIRE

Public Comment any item on agenda (3 minutes per person)

Motion was made by JOHN LASETER, seconded by LAUREL PORTIE', and carried, that in as much as each member of the Board of Aldermen received a copy of minutes taken at Regular Meeting of August 3, 2023, that the reading of said minutes be dispensed with and same be adopted as written.

Motion by JOHN LASETER, seconded by LAUREL PORTIE', and carried, that the reports of the Bookkeeper and Tax Collector be approved as filed. Discussion of budget to actuals:

	Period Actual	YTD Actual	Budget	Variance
General Fund				
Revenue	129,475.15	920,294.99	1,207,984.00	287,669.16
Expenditures:				
General & Administrative	16,677.00	193,297.96	243,975.00	50,677.04
Police Department	22,599.26	311,083.70	333,795.00	22,352.30
Fire Department	21,376.70	201,250.93	228,590.00	27,339.07
Streets & Bridges	14,349.10	162,881.47	213,200.00	50,318.53
Drainage	11,064.54	20,439.11	10,550.00	(9,889.11)
Sanitation	0.00	0.00	109.00	109.00
Community Center	1,851.13	30,399.54	37,750.00	7,350.46
Meeting Hall	98.67	1,258.19	1,700.00	441.81
Dept 81 – Capital Outlay	2,697.85	41,156.59	.00	(41,156.59)
Total Expenditures	90,714.25	962,052.92	1,069,310.00	107,257.08
Profit (Loss)	38,699.90	(41,758.08)	138,674.00	180,432.08
Sales Tax Revenue				
	19,666.98	154,234.08	301,500.00	147,265.92
Expenditures:				
Expenses & Transfers Out		124,302.96	.00	(124,302.96)
Total Expenditures		124,302.96	.00	(124,302.96)
Profit (Loss)	19,666.98	29,931.12	301,500.00	271,568.88
Utility Fund Revenue				
Misc. Rev & Transfers	1,690.87	69,475.78	75,700.00	6,224.22
Electrical	204,012.87	1,125,569.95	1,750,000.00	624,430.05
Gas	14,937.80	116,621.49	250,000.00	133,378.51
Sewer	14,188.40	113,418.40	161,900.00	48,481.60
Water	17,334.20	133,614.00	198,500.00	64,886.00
Total Revenues	252,163.94	1,568,699.62	2,436,100.00	877,400.38
Expenditures:				
Transfers Out	110,000.00	710,000.00	750,000.00	40,000.00
Electrical	15,323.36	588,945.08	1,084,650.00	496,704.92
Gas	9,651.08	175,819.24	223,900.00	43,060.76
Sewer	7,579.90	130,290.62	200,960.00	65,669.38
Water	3,021.78	144,559.54	248,475.00	99,915.46
Dept 84 ARPA Sewer	0.00	32,240.76	0.00	(32,240.78)
Dept 85 ARPA Water	0.00	11,612.00	0.00	(11,612.00)
Total Expenditure	145,575.72	1,802,467.24	2,507,985.00	705,517.86
Profit (Loss)	106,588.22	(243,767.62)	(71,885.00)	171,882.62

Motion by JOHN LASETER, seconded by ANITA DUPUIS, and carried that the following transfer, on the date, and amount from fund is hereby ratified and approved:

To General Fund:

August 07, 2023	Utility Fund	\$35,000.00
August 21, 2023	Utility Fund	\$20,000.00
August 30, 2023	Utility Fund	\$25,000.00

The billing adjustments for the month of August, 2023 were presented \$74.08. Motion by JOHN LASETER, seconded by LAUREL PORTIE’ and carried to approve the billing adjustments for the month of August, 2023 in the amount of \$74.08.

The LADOTD Transportation Alternatives Application is still in the application process. Motion by LAUREL PORTIE, seconded by JOHN LASETER and carried to authorize the Mayor to sign and submit all the necessary paperwork for the grant application.

Hazard Mitigation Grant for the Drainage Pump Station is in Phase II funding for the project is being held up due to GOHSEP needing a time extension on the Gustave disaster. They received the extension, however the project period of performance expired during this time, so the engineering firm is in the process of submitting an extension for phase II (Construction).

The following was offered by JOHN LASETER, seconded by ANITA DUPUIS, and duly resolved:

RESOLUTION NO. 7-2023

**A RESOLUTION REQUESTING FINANCIAL ASSISTANCE
FROM THE STATE OF LOUISIANA
UNDER THE FISCAL YEAR 2024-2025
CAPITAL OUTLAY PROGRAM**

WHEREAS, the State of Louisiana has announced that applications are being accepted for the Fiscal Year 2024-2025 Capital Outlay Program; and

WHEREAS, the Capital Outlay Program offers grants to eligible municipalities and parishes for a wide range of projects to improve public health, public safety, living conditions and for economic development purposes; and

WHEREAS, it is deemed necessary and proper for the Town to submit application(s) to the State of Louisiana Capital Outlay Program; and

WHEREAS, the Town of Gueydan hereby commits to a local match of twenty-five percent (25%) of the total project cost.

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Gueydan that Sellers and Associates is hereby authorized to submit the necessary documents for the Capital Outlay Program on behalf of the Town of Gueydan and that the Honorable Jude Reese, Mayor, is hereby authorized to sign all documents related to the 2024-2025 Capital Outlay Program.

THEREUPON, the above resolution was approved.

Louisiana Community Block Grant Clearance Program Application has been submitted and the State is still reviewing the applications.

The following resolution was offered by JOHN LASETER, seconded by LAUREL PORTIE’ and duly resolved:

RESOLUTION 8-2023

**A RESOLUTION PERTAINING TO THE MUNICIPAL WATER
POLLUTION PREVENTION ENVIRONMENTAL AUDIT
(January 1, 2022 – December 31, 2022)**

WHEREAS, the of Gueydan’s Louisiana Water Discharge Permit requires that an annual environmental audit report be prepared for the Town’s wastewater treatment and collection system; and

WHEREAS, the Municipal Water Pollution Prevention Environmental Audit Report for the period from January 1, 2022, to December 31, 2022 has been completed; and

WHEREAS, the Mayor and Board of Aldermen have reviewed the Municipal Water Pollution Environmental Audit Report which is attached to this resolution; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Gueydan to set forth the following actions necessary to maintain the permit requirements contained in the Louisiana Pollutant Discharge Elimination System (LPDES) permit number LA0049883.

1. Continue to perform routine maintenance and repairs throughout the collection and treatment system to stay within compliance of the LDPES Permit requirements.

After a discussion a vote was taken and resulted as follows:

YEAS: EFREM LIVINGSTON, JOHN LASETER & LAUREL PORTIE’

NAYS: NONE

ABSTAIN: ANITA DUPUIS

ABSENT: JASON SUIRE

THEREUPON, the above resolution was duly adopted.

Open sealed bids of two (2) computer monitors with a minimum bid of \$25.00 each, two (2) Dell Towers (no hard drive) for a minimum bid of \$200.00 each and one (1) Dell Tower (no hard drive) for a minimum bid of \$500.00. No bids were received, therefore, motion by JOHN LASETER, seconded by EFREM LIVINGSTON and carried to declare as junk the abovementioned equipment.

Open sealed bids for the 2008 Ford Crown Victoria (2950) and the 2008 Ford Crown Victoria (7299) with a minimum bid of \$500.00 each. One bid was received from James Durham d/b/a Lynn’s Enterprise, LLC and bids were as follows:

2008 Crown Victoria (2950)	\$577.77
2008 Crown Victoria (7299)	\$577.77

Motion by JOHN LASETER, seconded by LAUREL PORTIE’ and carried to accept the bids form James Durham d/b/a Lynn’s Enterprise, LLC for \$577.77 per vehicle.

Motion by JOHN LASETER, seconded by ANITA DUPUIS and carried to approve the depositing the listed Certificate of Time Deposits to the respected accounts and invest funds into Louisiana Asset Management Pool (LAMP).

BANK OF GUEYDAN

SALES TAX	MATURITY DATE		APPROX BALANCE
4628519	8/2/2023		\$ 54,200.68
4800494	4/28/2023	6 MONTHS	59,409.83
4800486	10/11/2023	6 MONTHS	65,352.06
4800826	8/6/2023	6 MONTHS	57,236.99
4681169	12/7/2023	12 MONTHS	568,064.39
4800532	5/17/2023	6 MONTHS	44,760.56
4800567	6/16/2023	6 MONTHS	61,835.07

The following Certificates of Time Deposits will be deposited into the respective accounts and total funds will be invested into Louisiana Asset Management Pool (LAMP)

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4800567	6/16/2023	6 MONTHS	61,835.07

Motion by JOHN LASETER seconded by ANITA DUPUIS and carried to deposit the above certificates into the respective Bank of Gueydan Sales Tax Fund and all monies will be invested in LAMP, account under the fund name of Sales Tax

METER DEPOSIT FUND

4800451	11/1/2023	18 MONTHS	33,244.10
4201515	5/26/2023	6 MONTHS	6,000.00

Motion by JOHN LASETER seconded by LAUREL PORTIE’ and carried to deposit the above certificates into the respective Bank of Gueydan Meter Deposit Fund and all monies will be invested in LAMP under the fund name of Meter Deposit.

GENERAL FUND	5137	8/29/2023	6 MONTHS	42,919.21
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Motion by JOHN LASETER seconded by LAUREL PORTIE’ and carried to deposit the said certificate into the General Fund and monies to be invested in LAMP under the fund name of General Fund.

UTILITY SYSTEM	4660242	4/06/2023	6 MONTHS	144,604.36
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Motion by JOHN LASETER seconded by LAUREL PORTIE’ and carried to deposit said certificate into Utility System fund and monies to be invested with LAMP under the fund name of Utility System.

VERMILION BANK- SALES TAX

90-2506-4	5/25/2023	6 MONTHS	40,000.06
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Motion by JOHN LASETER seconded by LAUREL PORTIE’ and carried to cash the certificate of time Deposit and deposit said funds in the Bank of Gueydan Sales Tax Fund and then invest said certificate into LAMP under the same account mentioned above Sales Tax Fund.

VERMILION BANK - PROPERTY LEASE

9025240240	6/27/2023	6 MONTHS	40,345.91
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Motion by JOHN LASETER seconded by ANITA DUPUIS and carried to table the above certificate of Time deposit titled Property Lease until a future date to inquire what purposes certificate may be used for.

Police Chief Cru Delcambre recommended the acceptance of resignation of Zachary Guidry. Motion by JOHN LASETER seconded by LAUREL PORTIE’ and carried to accept the resignation of Zachary Guidry.

Chief Delcambre recommended the provisional hiring of Kimberly Kibodeaux effective August 18, 2023, as a patrolman with the Gueydan Police Department. Motion by JOHN

LASETER, seconded by LAUREL PORTIE’ and carried to hire Kimberly Kibodeaux as a full-time patrolman with the Gueydan Police Department effective August 18, 2023.

Mayor Jude Reese informed those in attendance that he will be meeting with Mr. Kevin Bihm with LEPA for more discussion on the electrical switch over contract. Tentative date for the switch over is June 1, 2024, and a contract must be in place adopted and signed by January 15, 2024.

Mayor Jude Reese recommended the amendment to the agenda to include Mr. Jude Savoie, candidate for the office of Vermilion Parish Clerk of Court. Motion by JOHN LASETER, seconded by LAUREL PORTIE ‘and carried to amend the agenda to include Mr. Jude Savoie. Mr. Jude Savoie addressed those in attendance and stated he is running for the office of Vermilion Parish Clerk of Court. Mr. Savoie explained his concerns regarding updating of the Clerk of Court office and asked those in attendance for their support.

There being no further business to come before the meeting thereupon motion by JOHN LASETER, seconded by LAUREL PORTIE’, and carried the meeting thereupon adjourned at 6:40 o’clock P.M. on this 5th day of September 2023.

S/Roxanna Richard
Clerk

S/Jude Reese
Mayor