

Minutes of the proceedings of the Mayor and Board of Aldermen of the Town of Gueydan, Louisiana, taken at regular meeting held Tuesday, December 6, 2022, at 6:00 o'clock P.M.

The Mayor and Board of Aldermen of the Town of Gueydan, Louisiana met in regular session with Mayor Jude Reese presiding and the following Aldermen present:

Present: CLAUDETTE PRICE, JOHN LASETER,  
JENNIFER DAVID, & ANITA DUPUIS

Absent: JASON SUIRE

Public Comment any item on agenda (3 minutes per person)

Motion was made by JOHN LASETER, seconded by CLAUDETTE PRICE, and carried, that in as much as each member of the Board of Aldermen received a copy of minutes taken at Regular Meeting of December 6, 2022, that the reading of said minutes be dispensed with and same be adopted as written.

Motion by JOHN LASETER, seconded by CLAUDETTE PRICE, and carried, that the reports of the Bookkeeper and Tax Collector be approved as filed.

Motion by JOHN LASETER, seconded by CLAUDETTE PRICE, and carried that the following transfer, on the date, and amount from fund is hereby ratified and approved:

To General Fund:

November 01, 2022	Utility Fund	\$10,000.00
November 09, 2022	Utility Fund	\$30,000.00
November 18, 2022	Utility Fund	\$30,000.00
November 29, 2022	Utility Fund	\$20,000.00

Motion by CLAUDETTE PRICE, seconded by JOHN LASETER and carried to approve the billing adjustments for the month of November 2022 in the amount of \$655.72.

Larry Cramer, engineer with Sellers & Associates the project of the pump station is still being reviewed by GOHSEP and FEMA.

Mr. Cramer informed the governing authority that a Request for Proposals are being drawn up for a new electrical contract. Motion by ANITA DUPUIS seconded by JOHN LASETER and carried to authorize Sellers & Associates to issue and advertise the Request for Proposals for a new electrical contract.

Motion by CLAUDETTE PRICE seconded by JOHN LASETER and carried to approve the following Liquor License Renewals for the year 2023.

Campbell’s Grocery LLC	d/b/a Campbell’s Grocery LLC
Burton Hebert	d/b/a Lockwood’s Grill
Café Veiller	d/b/a Café Veiller
Scott Lounsberry	d/b/a The Main Stop

DG Louisiana did not return the renewal permit. Application approved pending payment and return of application and sales tax clearance.

Motion by JOHN LASETER, seconded by CLAUDETTE PRICE and carried to approve the following Beer License Renewals for the year 2023.

Maria Hebert	d/b/a Fat Georges Café
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Application approved pending payment and return of application and sales tax clearance.

According to the Code of Ordinances of the Town of Gueydan, Chapter 2, Article II, Sec. 2-31, the Mayor and Board of Aldermen shall meet in regular session on the first Tuesday of each month unless otherwise stated and the dates, times of Council Meetings of 2023 shall be the first Tuesday of each month are as follows:

<u>DATE</u>		<u>TIME</u>
January	3, 2023	6:00 P.M.
February	7, 2023	6:00 P.M.
MARCH	7, 2023	6:00 P.M.
APRIL	4, 2023	6:00 P.M.
MAY	2, 2023	6:00 P.M.
JUNE	6, 2023	6:00 P.M.
JULY	11, 2023	SECOND TUESDAY 6:00 P.M.
AUGUST	1, 2023	6:00 P.M.
SEPTEMBER	5, 2023	6:00 P.M.
OCTOBER	3, 2023	6:00 P.M.
NOVEMBER	7, 2023	6:00 P.M.
DECEMBER	5, 2023	6:00 P.M.

Motion by JOHN LASETER, seconded by CLAUDETTE PRICE and carried to accept the 2023 Council Meeting Dates as presented.

Motion by JOHN LASETER, seconded by CLAUDETE PRICE and carried to adopt a service agreement between the Town of Gueydan and the Vermilion Parish Police Jury:

RESOLUTION 12-2022

A RESOLUTION AUTHORIZING THE VERMILION PARISH POLICE JURY AND THE TOWN OF GUEYDAN TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT ALL IN ACCORDANCE WITH THE PROVISIONS OF LA. R.S. 33:1321 ET. SEQ.

GENERAL STATEMENT OF CONTRACTUAL AUTHORITY

WHEREAS, the provisions of La. R. S. 33:1321 et seq, dealing with “intergovernmental functions”, authorize the police jury of a parish and any city, town, or village, and any special district or political subdivision of the state to agree between and among themselves to engage jointly in the exercise of any power, and in the construction, acquisition or improvement of any public project or improvement, or the promotion and maintenance of any undertaking when either one of the participants in the agreement is authorized under provision of general or specific law to perform such activity or exercise such power as may be necessary for completion of the undertaking (La.R.S.33:1324); and

PROJECT

WHEREAS, the Police Jury and the Town of Gueydan wish to enter into an agreement to perform routine maintenance projects for the period of January 1, 2023 through December 31, 2023. These projects include routine culvert installation, hauling of aggregate for drives and shoulders, patching of roads, grading of shoulders and mowing of roadside ditches.

AGREEMENT

NOW, THEREFORE, the Town of Gueydan does:

RESOLVE THAT, they will provide some labor, equipment, and the cost of materials as mutually agreed, upon for each project, by the mayor and/or council; and

NOW, THEREFORE, the Vermilion Parish Police Jury does.

RESOLVE THAT, to also provide labor, equipment, and cost of some materials, subject to each project being reviewed by the respective Police Juror and parish supervisor.

RESOLVED FURTHER, by both parties, that a certified copy of this resolution shall immediately be filed and recorded in the records of the Clerk of Court for the Parish of Vermilion, Louisiana; and upon adoption of this resolution by both parties and recordation of same, it shall constitute the agreement between the Police Jury and the Town of Gueydan, and a copy of this resolution shall be published in the official journal of the above said parties concerned.

This resolution having been submitted to a vote; the vote thereon resulted as follows:

YEAS: CLAUDETTE PRICE, JOHN LASETER, JENNIFER DAVID, & ANITA DUPUIS

NAYS: NONE

ABSTAIN: NONE

ABSENT: JASON SUIRE

And the resolution was declared adopted on this 6<sup>TH</sup> day of December 2022.

Since Notice has been published in the Town's Official Journal that a Public Hearing would be held to consider the adoption of the Ordinance "AN ORDINANCE ADOPTING AN AMENDED OPERATING BUDGET OF REVNUUE AND EXPENDITURES FOR THE YEAR BEGINNING JANUARY 1, 2022, AND ENDING DECEMBER 31, 2022, and there being no opposition voiced for or against Mayor Jude Reese closed the public hearing.

Motion by JOHN LASETER, seconded by CLAUDETTE PRICE and carried to adopt "AN ORDINANCE ADOPTING AN AMENDED OPERATING BUDGET OF REVENUES AND EXPENDITURES FOR THE YEAR BEGINNING JANUARY 1, 2022, THROUGH DECEMBER 31, 2022" and there being no opposition voiced for or against at the Public Hearing of December 6, 2022 Mayor Jude Reese recommended the adoption of said Ordinance.

ORDINANCE NO. 2022-5

**AN ORDINANCE ADOPTING AN AMENDED  
OPERATING BUDGET OF REVENUE AND  
EXPENDITURES FOR THE YEAR BEGINNING  
JANUARY 1, 2022, AND ENDING DECEMBER 31, 2022**

BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF GUEYDAN, LOUISIANA, met in Regular Session at its regular meeting place in Town Hall Meeting Room on this 6<sup>th</sup> day of December 2022, that:

SECTION I: The attached amended estimates of Revenues and Expenditures for the fiscal year beginning January 1, 2022, and ending December 31, 2022, be and the same is hereby adopted to serve as an Operating Budget of Revenues for the Town of Gueydan, during the same period.

SECTION II: The attached amended estimates of Expenditures by departments for the fiscal year beginning January 1, 2022, and ending December 31, 2022, be and the same is hereby adopted to serve as an Operating Budget of Expenditures for the Town of Gueydan during the same period.

SECTION III: The adoption of this Operating Budget of Expenditures be and the same is hereby declared to operate as an appropriation of the amount therein set forth within the terms of the budget classification.

SECTION IV: Amounts are available for expenditures only to the extent included with the 2022 budget document as the estimated amounts.

Notice of introduction of this Ordinance, required by law was published on November 10, 2022.

After a public hearing was held on December 6, 2022, on the above Ordinance, the title having been read and the Ordinance considered motion by JOHN LASETER seconded by CLAUDETTE PRICE to adopt the Ordinance a record vote was taken, and the following result was:

YEAS: CLAUDETTE PRICE, JOHN LASETER, JENNIFER DAVID  
& ANITA DUPUIS

NAYS: NONE

ABSTAIN: NONE

ABSENT: JASON SUIRE

WHEREUPON, the presiding officer declared the above Ordinance be duly adopted on this 6<sup>TH</sup> day of December, 2022.

S/Roxanna Richard  
Clerk

S/ Jude Reese  
Mayor

Since Notice has been published in the Town's Official Journal that a Public Hearing would be held to consider the adoption of the Ordinance "AN ORDINANCE ADOPTING AN OPERATING BUDGET OF REVENUES AND EXPENDITURES FOR THE YEAR BEGINNING JANUARY 1, 2023, THROUGH DECEMBER 31, 2023, and there being no opposition voiced for or against Mayor Jude Reese closed the public hearing.

Motion by JOHN LASETER, seconded by CLAUDETTE PRICE and carried "AN ORDINANCE ADOPTING AN OPERATING BUDGET OF REVENUES AND EXPENDITURES FOR THE YEAR BEGINNING JANUARY 1, 2023, THROUGH DECEMBER 31, 2023, and there being no opposition voiced for or against at Public Hearing on December 6, 2022, Mayor Jude Reese is recommended the adoption of said Ordinance.

ORDINANCE NUMBER 2022-6

**AN ORDINANCE ADOPTING AN OPERATING BUDGET  
OF REVENUES AND EXPENDITURES FOR THE YEAR  
BEGINNING JANUARY 1, 2023, THROUGH DECEMBER 31, 2023**

BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF GUEYDAN, LOUISIANA, met in regular session at its regular meeting place in Town Hall Meeting Room on this 6<sup>th</sup> day of December 2022 that:

SECTION 1: That the attached detailed estimate of revenue for the year beginning January 1, 2023, and ending December 31, 2023, and is hereby adopted to serve as an Operating Budget of Revenues for the Town of Gueydan, Louisiana during the same period.

SECTION 2: That the attached estimate of expenditures, by departments, for the year beginning January 1, 2023, and ending December 31, 2023, and same is hereby adopted to serve as a Budget of Expenditures for the Town of Gueydan, Louisiana, during the same period.

SECTION 3: The adoption of the Operating Budget of Expenditures is hereby declared to operate as an appropriation of the amounts therein set within the terms of the budget classification.

SECTION 4: Amounts are available for expenditures included within the 2023 Budget.

Notice of this Ordinance, required by law was published on November 10, 2022.

After a public hearing was held on December 6, 2022, the above Ordinance, the title having been read and the Ordinance considered motion by CLAUDETTE PRICE, seconded by JOHN LASETER to adopt the Ordinance a record vote was taken, and the following result was:

YEAS: CLAUDETTE PRICE, JOHN LASETER, JENNIFER DAVID  
& ANITA DUIS

NAYS: NONE

ABSTAIN: NONE

ABSENT: JASON SUIRE

WHEREUPON, the presiding officer declared the above Ordinance be duly adopted on this 6<sup>TH</sup> day of December 2022.

S/Roxanna Richard  
Clerk

S/Jude Reese  
Mayor

Motion by JOHN LASETER seconded by CLAUDETTE PRICE and carried to adopt the 2022 Amended Budget.

Motion by CLAUDETTE PRICE seconded by JOHN LASETER and carried to adopt the 2023 Proposed Operating Budget.

	2022 Proposed	2022 Amended	2023 Proposed
Revenues:			
Taxes	\$ 268,000	\$ 290,000	\$ 320,000
Licenses and permits	67,457	67,457	67,457
Intergovernmental	1,332,427	1,524,782	329,427
Charges for services	3,000	3,000	3,000
Charges for services - Utility Fund	2,182,400	2,362,400	2,385,400
Fines and forfeits	12,000	8,000	8,000
Interest	850	1,650	1,800
Miscellaneous	29,800	116,234	29,800
Total	3,895,934	4,373,523	3,144,884
Expenditures:			
General government	237,295	243,609	245,675
Public safety	270,086	373,673	333,436
Fire	187,690	252,610	228,590
Streets and drainage	214,784	293,068	223,859
Culture and recreation	37,250	40,530	37,750
Utility fund expenses	1,717,508	2,461,746	1,757,985
Capital outlay	1,141,000	1,297,145	-
Debt service:			
Principal	-	-	-
Interest	-	-	-
Total expenditures	3,805,613	4,962,381	2,827,295
Excess (deficiency) of revenues over expenditures	90,321	(588,858)	317,589
Other revenues (expenses):			
Interest income-utility fund	700	700	700
Capital grant - utility fund	1,150,000	150,000	50,000
Total other revenues (expenses)	1,150,700	150,700	50,700
Other financing sources (uses):			
Transfers in	750,000	793,144	750,000
Transfers out	<u>(750,000)</u>	<u>(1,759,108)</u>	<u>(750,000)</u>

Total other financing sources (uses)	-	(965,964)	-
Excess (deficiency) of revenues and other sources over expenditures and other uses-ALL TOWN funds	\$ 1,241,021	\$(1,404,122)	\$ 368,289

Mayor Jude Reese presented an amendment to the Policy and Procedures manual to add “ANY VACATION THAT IS NOT USED IIN THE CURRENT YEAR MAY BE CARRIED OVER TO THE NEXT YEAR UP TO 5 DAYS”. Motion by JOHN LASETER seconded by CLAUDETTE PRICE and carried to approve the amendment to the Policy and Procedures manual to include “ANY VACATION THAT IS NOT USED IN THE CURRENT YEAR MAY BE CARRIED OVER TO THE NEXT YEAR UP TO 5 DAYS”.

There being no further business to come before the meeting thereupon motion by JOHN LASETER, seconded by CLAUDETTE PRICE, and carried the meeting thereupon adjourned at 6:18 o’clock P.M. on this 6<sup>TH</sup> day of December,2022.

S/Roxanna Richard  
Clerk

S/Jude Reese  
Mayor